



P.O. Box 174
Carmichael, CA 95609
Tel: (916) 481-3525
Fax: (916) 481-5293

JOB CANDIDATE BACKGROUND REQUEST

I. COMPANY INFORMATION

Date Submitting Request: _____

Company Name: _____

Phone: _____

Contact Person: _____

Fax: _____

Would you like to be notified before faxing report back to you? Yes No

II. SELECT REQUESTS

- Social Security Trace
- County Criminal Search
Please list counties: _____
- Check if you would like us to conduct criminal searches in counties of residence, work, or school within the past 7 years.
- CA Motor Vehicle Report Out-of-state Motor Vehicle Report
- Credit Report (Insight)
- Employment Verification **May we contact applicant's current employer?** Yes No
Note: An additional fee may be added to locate employer's telephone #'s and addresses that are not provided, to contact out-of-state employers and to contact companies using toll employment verification services.
- Educational Verification
- Professional License Verification Social Security Administration Check
- Personal Reference Check California Department of Corrections
- County Civil Filings Federal Bureau of Corrections
- Bankruptcy, Liens, & Judgments California Registered Sex Offender
- Workers' Compensation History Nevada Registered Sex Offender
- Federal District Criminal Other Registered State Sex Offender
- Federal District Civil State requested _____

III. PLEASE ATTACH

Signed Notice and Authorization for a Consumer and/or Consumer Investigative Report
Signed Credit Authorization, if requesting credit history
Employment Application and/or Resume, if requesting Employment Verification (7 years)
Educational History, including dates of attendance and/or graduation

THANK-YOU FOR USING McCOY INVESTIGATIONS