

Employment Desired

Position applying for:

Are you applying for?

Regular full-time work? Yes _____ No _____

Regular part-time work? Yes _____ No _____

Temporary work, e.g., summer or holiday work? Yes _____ No _____

What days and hours are you available to work? _____

If applying for temporary work, during what period of time will you be available?

From _____

Are you available for work on weekends? _____

Would you be available to work overtime, if necessary? _____

If hired, on what date can you start work? _____

Salary desired? _____

If hired, would you have a reliable means of transportation to and from work? _____

Military Service Information:

Have you obtained any special skills or abilities as a result of service in the military?

Yes ___ No ___ Is so describe? _____

EDUCATIONAL INFORMATION

Name City, State	No. of Years Attended	Did you Graduate?	Degree or Diploma?	Years Attended
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High School _____

College/
University _____

Graduate
School _____

Business
School _____

Other _____

List honors, awards, or scholarships received _____

List relevant activities, memberships or positions held _____

Are you currently employed? Yes _____ No _____
If so, may we contact your current employer? Yes _____ No _____

EMPLOYMENT RECORD

Please list all employment, starting with most recent position. Account for all periods of unemployment. You must complete this section even if attaching a resume.

1. Name of Employer _____

Address _____
Street Address City State Zip

Phone (_____) _____ Supervisor _____
Name Title

Your Position and Duties _____

Date of Employment From _____ To _____

Hourly Pay Starting _____ Ending _____

Reason For Leaving _____

2. Name of Employer _____

Address _____
Street Address City State Zip

Telephone No (_____) _____ Supervisor _____
Name Title

Your Position and Duties _____

Employment Record

Date of Employment From _____ To _____

Hourly Pay Starting _____ Ending _____

Reason for Leaving _____

3. Name of Employer _____

Address _____

Street Address City State

Zip

Phone (_____) _____ Supervisor _____
Name Title

Your Position and Duties _____

Date of Employment From _____ To _____

Hourly Pay Starting _____ Ending _____

Reason for Leaving _____

Please list and attach additional employers within the last 7 years on a separate sheet.

REFERENCES

Please list, with address and phone number, three people familiar with your education, training, or professional experience, Please do not include family members or relatives.

1. Name _____

Address _____

No. Street City State Zip

Occupation _____

Phone (_____) _____ Number of Years Acquainted _____

Disclosure (Con't)

I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between the company and me. In addition, I understand and agree that if I am employed, my employment is for not definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designate representative.

_____ Initials

I understand that Company has reasonable cause alcohol and drug testing and that if offered employment, a condition of this employment is to consent to drug tests pursuant to reasonable cause. I further understand that refusal to submit to a requested drug test shall result in discipline, up to and including termination of employment.

_____ Initials

I understand that Company is an at-will employer. If employment is offered to me, it will be on an at-will basis. I further understand that employment at-will may be terminated with or without cause and with or without notice at any time by the employee or Company.

_____ Initials

If terminated, I authorize this company to deduct, to the extent permitted by law, any monies which I might legitimately owe the company from any monies the company might owe me.

I have read, understand and by my signature consent to these statements.

Signed _____ Date _____