



P.O. Box 174
Carmichael, CA 95609
Tel: (916) 481-3525
Fax: (916) 481-5293
mccoyinvestigations.com

EMPLOYMENT CREDIT AUTHORIZATION

Applicant Name _____ SS# _____

Address _____

City _____ State _____ Zip _____

REASON EMPLOYER IS REQUESTING A COPY OF YOUR CONSUMER CREDIT REPORT

Employer will be requesting a copy of your consumer credit report for the following reason:

Would you like a copy of your credit report? [] Yes [] No

The undersigned authorizes Trans Union Credit Bureau to provide my consumer credit report to McCoy Investigations on behalf of the Employer. McCoy Investigations mailing address is: PO Box 174, Carmichael, CA 95609; telephone number: (916) 481-3525; website: mccoyinvestigations.com.

_____ Date

_____ Signature

EMPLOYER REQUESTING CONSUMER CREDIT REPORT:

I am a duly authorized representative of the company on behalf of which I request this report. I certify the above reason for requesting the consumer credit report is true and accurate.

I also understand that any person who knowingly and willfully obtained information on a consumer from a consumer reporting agency under false pretenses shall be fined under Title 18 of the United States Code or imprisoned not more than two years or both.

_____ Company Name

_____ Signature

_____ Date



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JOB CANDIDATE BACKGROUND REQUEST

I. COMPANY INFORMATION

Hotel Services, Inc.

Date Submitting Request: _____

Company Name: _____

Phone: _____

Contact Person: _____

Fax: _____

Would you like to be notified before faxing report back to you? Yes No

II. SELECT REQUESTS

Social Security Trace

County Criminal Search

Please list counties: _____

Check if you would like us to conduct criminal searches in counties of residence, work, or school within the past 7 years.

CA Motor Vehicle Report

Out-of-state Motor Vehicle Report

Credit Report (Insight)

Employment Verification **May we contact applicant's current employer?** Yes No

Note: An additional fee may be added to locate employer's telephone #'s and addresses that are not provided, to contact out-of-state employers and to contact companies using toll employment verification services.

Educational Verification

OIG/ OFAC

Professional License Verification

Drug Screening

Personal Reference Check

California Department of Corrections

County Civil Filings

Federal Bureau of Corrections

Federal Bankruptcy

California Registered Sex Offender

Workers' Compensation History

Nevada Registered Sex Offender

Federal District Criminal

Nationwide Sex Offender

Federal District Civil

Criminal Offender Profile (COPS)

III. PLEASE ATTACH

Signed Notice and Authorization for a Consumer and/or Consumer Investigative Report

Signed Credit Authorization, if requesting credit history

Employment Application and/or Resume, if requesting Employment Verification (7 years)

Educational History, including dates of attendance and/or graduation

THANK-YOU FOR USING McCOY INVESTIGATIONS